Driving on the Interior of Campus

An increased number of vehicles and small electric/gas carts on campus, both State and private, have created an increased risk to pedestrians and has damaged walkways and turf areas. Campus organizations responsible for these drivers have met to discuss ways to control this problem and have developed the following guidelines. Because there are many campus organizations responsible for both off campus and on campus drivers, each group will be addressed separately following the general guidelines.

General Guidelines

- The interior of the campus is defined as the area bounded and enclosed by Gym Drive and West, East and South Campus Drives; includes Visual Arts Complex; excluding parking lots, loading docks and loading dock access roads.
- The interior of the campus will be closed to State vehicles and carts between 8:30 AM and 3:00 PM, Monday through Friday. State vehicles and carts are allowed on the interior of the campus for emergency response only. Supervisors will be responsible for enforcing driving regulations.
- Speed limit for vehicles and carts may not exceed 5 mph.
- Vehicles are restricted from being driven on Athletic fields at all times, except when authorized by the Sports Complex Director or the designee.
- Private and vendor vehicles are restricted at all times. Vehicles requiring access to the interior quad must obtain a permit from University Police and obtain escorts as noted below.
- Student groups conducting events in the campus interior must first obtain approval from the Office of Student Life.
- All private and vendor vehicles requiring access must be escorted by either University Police or an individual or group designated by University Police if driving on the interior between 8:30 AM - 3:00 PM.
- Disciplinary action may be imposed on anyone violating the regulations.
- Private and vendor vehicles may be subject to California Vehicle Code citations.
- Vehicles may not be driven across campus turf/lawns or over campus curbs except at driveways, or in such a way as to damage the root systems of adjacent trees.

Physical Plant

- Landscape Services equipment such as riding mowers, vacuums, tree trimmers, etc. are exempt. Equipment delivery to campus locations in the early morning hours is unrestricted. Pickup of equipment must be at designated locations on the perimeter of the interior campus. All other driving on campus by Landscape Services must be task specific and only when necessary.
• Plant workers are exempt from these regulations when responding to emergency repairs of campus equipment that cannot be reached by roadways or loading docks.
• Trash pickup from campus trash receptacles must be accomplished before 8:30 AM or after 3:00 PM.
• The interior campus must never be used as a shortcut route from one end of the campus to another.
• Loading docks will be used for parking of service vehicles. The only exception is north of Faculty Terrace North for servicing of that location.

Shipping/Receiving, Property, Recycling, Instructional Media, Reprographics, Campus Catering and Mail Services

All deliveries and pickups must be from the loading docks of each campus building except for the following:

• Langsdorf Hall - south entrance
• McCarthy Hall - south side of Quad, north of MH breezeway ramp. There will be no parking in the breezeway or on the breezeway ramp.

If at all possible, keep deliveries to the above two locations before 8:30 am and after 3:00 PM.

All access to the campus loading docks and the above locations must be from the exterior roads.

Food Vendors (Hot Dog Cart, etc.)

• Vending carts must be delivered before 8:30 AM and picked up after 3:00 PM.

Machine Vendors, PacTel, Pay Phone Servicing

• Loading dock parking only unless servicing prior to 8:30 am or after 3:00 PM.

Titan Patio Vendors (area south of the Bookstore)

• Setup prior to 8:30 am. Takedown after 3:00 PM.
• Parking in the Titan Patio for setup and takedown only. Vehicles must be removed from the Titan Patio by 9:00 AM.

Associated Students and Student Life Events

• Obtain escorts from AS/Student Life/University Police personnel.
• Parking at the event is for setup only.
• Students or student groups violating this policy will be referred to the Office of Student Life or Associated Students for disciplinary action. Sanctions may include cancellation of the event and or restriction of future space reservations on campus property.
Athletics / Kinesiology / Recreation

- Restricted to campus roads and athletic fields.

Contractors

- Subject to general guidelines.
- Obtain permits from University Police, if necessary.
- Design and Construction and Project Management responsible for informing contractors of the guidelines by means of the contract's general conditions and job start meetings.

Daily Titan

- All deliveries must be completed by 7:30 AM.